

# Calling All Volunteers!

Goshen Elementary School depends on volunteers to assist in various ways, such as with field trips, classroom activities, fundraisers, PTO functions, and special events like Field Day. **If you wish to volunteer at Goshen or any Goshen event, then you must complete the steps below.**

- 1) Complete the Mandated Reporter Training online and receive a Certificate of Completion. You may access the mandatory training by visiting [www.rcboe.org/Page/47997](http://www.rcboe.org/Page/47997) or following this QR code:



- 2) Take your signed *Mandated Reporter Training Certificate of Completion* to your training session.
- 3) Attend a volunteer training at Goshen or at the Richmond County Success Center (2025 Lumpkin Road, behind Sav-A-Lot).  
Training at Goshen: 9:00 a.m. on November 14<sup>th</sup>, December 19<sup>th</sup>, January 15<sup>th</sup>, February 19<sup>th</sup>, March 19<sup>th</sup>, & April 16<sup>th</sup>  
Training at the Success Center: 10:00 a.m. & 5:30 p.m. on November 6<sup>th</sup>, November 20<sup>th</sup>, December 4<sup>th</sup>, December 18<sup>th</sup>, January 15<sup>th</sup>, February 5<sup>th</sup>, February 19<sup>th</sup>, March 4<sup>th</sup>, March 18<sup>th</sup>, April 1<sup>st</sup>, & April 15<sup>th</sup>

Remember, you may only attend a volunteer training if you present your *Mandated Reporter Training Certificate of Completion* at the beginning of the training session.

- 4) Complete paperwork during the volunteer training to formally apply for approval to be a volunteer at Goshen. Please note that a background check is required for all volunteers.

**Please contact Ms. Woodward, School Counselor, with any questions at 706-796-4646 or [woodwkr@boe.richmond.k12.ga.us](mailto:woodwkr@boe.richmond.k12.ga.us)**